

**Minutes for WORK SESSION
of
the Board of Directors Of the Flagstaff Junior Academy,
Incorporated**

**Special Governing Board Meeting
August 27, 2011**

No Board action will be taken at this meeting.

I. CALL TO ORDER Sonja called meeting to order at 9:02 AM.

**II. ROLL CALL All board members present.
Sonja Burkhalter, Kim Kalas, Sean Sullivan, Jeff Maurer, Tony Wolkowinsky and
John Doiskicz. Also attending Dulcie Ambrose, Hazel Willis, Roxanne George and
for a portion of the session Wilson Thomas.**

III. APPROVAL OF AGENDA

Tony moved to approve agenda.

Sean seconded.

No Discussion.

A vote was taken with all in favor. Agenda approved.

IV. WORK SESSION

A. Faciliated discussion on board member, ED, teacher expectations, roles and responsibilities, dual roles (parent vs. board member).

Roxanne facilitated the discussion amongst the board. The board training packet from 1/12/09 was reviewed. Hazel will revise the packet to make it current along with including Open Meeting Law 101, The 5 Dysfunctions of Charter School Boards document, Board Code of Ethics, FJA's Continuous Improvement Plan, Strategic Action Plan, and a Board calendar to create a notebook for current and future board members. This will also be made available on FJA's website for viewing.

B. Strategic Plan Draft review/areas of focus for the year.

Sonja shared a draft of the strategic Plan. She asked board members to email her any recommendations or changes they would like to see. Hazel will send Sonja a copy of FJA's Continuous Improvement Plan so it can be aligned with the SAP.

C. Board Structure – Discussion of possible committees for the year.
Committees was discussed.

D. Brief review of Open Meeting Law.
Kim handed out copies and gave an overview of Open meeting law 101 and Office of the Attorney General's opinion on OML.

E. Signing of Board Code of Ethics
Board members read the FJA Board Code of Ethics and signed. These will be kept in the Board Minute book in the FJA Cedar Campus office.

V. ADJOURNMENT Meeting adjourned at 12:51 pm.