

**MINUTES OF SPECIAL PUBLIC MEETING AND EXECUTIVE SESSION
OF THE GOVERNING BOARD
OF FLAGSTAFF JUNIOR ACADEMY & CHILDREN'S HOUSE**

Tuesday, April 17, 2012 at 4:30 PM at Cedar Campus
306 W. Cedar Avenue Flagstaff, AZ 86001

Those in attendance: John Doskicz, Sean Sullivan, Jeff Maurer, Melissa Bernasconi, Dulcie Ambrose, Hazel Willis, Becky Forsythe, Jen Conway and several FJA staff.

I. Call To Order

John called the meeting to order at 4:32pm.

II. Roll Call of Members

Roll taken. John, Sean and Jeff present. Tony absent.

III. Call to the Public

Britton Shepardson asked the board to consider adding an agenda item for the next board meeting. He would like them to discuss administration strategies for next year. He feels that there has been challenging student behavior issues at the middle school this year due to there not being a full time admin on campus at all times. He would like to see either a full time admin or teachers enabled to enforce discipline.

IV. Presentations/Information/Reports

President's Report – John Doskicz noted that he had not received any requests this past month for agenda items. He suggested anyone with questions or agenda items to please email him.

Director's Report – Dulcie Ambrose discussed teacher evaluations. She informed the board of several disciplinary actions required the past couple of weeks. A few students were suspended. She will begin marketing the new middle school location once the lease is approved. Catalina field trip is in a couple of weeks. Tony, Amy, Britton and Kristin are the chaperones. The Grand Canyon trip is on hold due to student apathy. Dulcie also delivered a letter to Dr. Choi notifying him of the middle school relocating for next year.

Business Manager's Report – Hazel Willis went over her recap of March budget

Teacher Report – Jen Conway gave an informative talk on FJA happenings in classrooms. See attached. She also shared information along with several teachers input on the AIMS Web program that staff have been using.

V. Consent Agenda (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

5.1 Approval of Minutes dated Nov. 15, 2011, March 6, 2012, March 20, 2012, and March 22, 2012.

5.2 Approval of FJA March 2012 expense vouchers.

5.3 Approval of Children's House March 2012 expense vouchers.

5.4 Approval of FJA Payroll cash requirements March 2012.

John moved to approve items 5.1, 5.3 and 5.4 as presented.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

John moved to approve 5.1 with the exception of March 6, 2012 and March 22 (Executive Minutes).

Sean seconded.

Discussion followed. Jeff will prepare March 6 and March 22 Executive Minutes for board review and have available for agenda item at the next board meeting.

A vote was taken with all in favor. Motion carried.

VI. Old Business

Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.

6.1 Discuss with possible action contract with Emmanuelle Giumelli.

John moved to withdraw 6.1.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

6.2 Discussion regarding MS plan.

Dulcie presented a diagram of the pods at the new middle school location. She also noted that there are several other rooms that we will share with the Christian School. Dulcie, Hazel and Becky met with Mr. Kuhns last Friday. He said that we are not able to install our MS sign, however he will have a sign installed in the front noting "Middle School Complex" which will allow us to put our name along with the Christian school on it. We can have our field day there on May 11, 2012. Dulcie will be meeting with the teachers to establish scheduling. Tony, Jake and Matt C. will be teaching 5/6. Another teacher will need to be hired. Tony will be the lead teacher. Matt S., Amy and Britton will be the teachers for 7/8 with Matt S. as the lead teacher. Future numbers of 7/8 graders will determine if another teacher will need to be hired. Jen Conway will be lead teacher on Cedar Campus. She would like to give the lead teachers a stipend. John encouraged Dulcie to get the teachers together as soon as possible to complete scheduling.

6.3 Discuss with possible action signing lease between Flagstaff Junior Academy and FUSD.

Sean noted a minor correction to the lease. Dulcie will speak to Mr. Kuhns about it.

John moved to approve middle school lease.

Jeff seconded.

No further discussion.

A vote was taken with all in favor. Motion carried.

VII. New Business

7.1 Discuss with possible action approval of vendors for FY13.

The board reviewed the list of vendors. It was noted that the list was not all inclusive. There are several vendors that we may rarely use that were not on the list.

John moved to approve K.C. Hershey's contract for PE for FY13 as presented.

Jeff seconded.

K.C. has taught PE at FJA for years. She is awesome.

A vote was taken with all in favor. Motion carried.

John moved to approve continued services with InFinisource for Cobra.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

John moved to approve Laura Thiele's contract for Music for FY13 as presented.

Jeff seconded.

Laura has contracted with FJA for many years. She offers an excellent music curriculum.

A vote was taken with all in favor. Motion carried.

John moved to approve Ms. Hazel's FineEd Solution's contract for grant writing and consulting for FY13 as presented.

Sean seconded.

Hazel is under contract this year for grant writing. Becky looks forward to a continued relationship along with Hazel's support if the need arises.

A vote was taken with all in favor. Motion carried.

John moved to approve Tina Nation's contract for FY13 for speech services.

Jeff seconded.

Tina has been a pleasant addition this year. The staff looks forward to her continuing.

A vote was taken with all in favor. Motion carried.

John moved to approve continued services with Northland Rural Therapy Association for FY13 as presented in letter to Hazel
By Tom Cosner.

Jeff seconded.

NRTA has provided FJA with quality special education services.

A vote was taken with all in favor. Motion carried.

John moved to approve the standalone support for Oscar attendance for FY13 at \$795.00.

Sean seconded.

Hazel gave an update on Oscar and the new online Beta program they will be introducing.

A vote was taken with all in favor. Motion carried.

7.2 Discuss with possible action approval of FJA contracts with Children's House for FY13.

John moved to approve the FJA contracts for FY13 as presented.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

7.3 Discuss with possible action hourly employees for FY13 as presented by Dulcie.

Dulcie presented a list of recommended employees and positions for FY13.

John moved to approve Carrie Nicklason as a middle school summer office aide for FY13 Monday through Thursday from 9am to 3:00pm.

Jeff seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

John moved to approve Carrie Nicklason for children's house aide for FY13 at 30 hours per week.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

John approved the hiring of a second children's house aide to be determined by Dulcie for FY13 at 30 hours per week.

Jeff seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

John moved to approve the hiring of Gina Austin for office manager at the middle school for FY13 at 30 hours per week.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

John moved to approve the hiring of Jeremy Nelson for classroom/playground aide for FY 13 for 30 hours per week.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

John moved to approve Kristine Downard for special education aide for FY13 for 22 hours per week.

Jeff seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

John moved to approve J.D. O'Reilly as a middle school aide for FY13 for 34 hours per week.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

John moved to approve hiring of Cedar campus office aide for FY13 for 15 hours per week.

Jeff seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

7.4 Discuss with possible action revision of FY12 Budget.

Hazel presented the revised budget for board review.

John moved to accept revised FY12 budget as presented.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

7.5 Discuss requesting corporation member to vote for incoming Board of Directors.

Due to the lateness of the meeting, John moved to table.

Sean seconded.

No discussion.

A vote was taken with all in favor. Motion carried.

VIII. Adjournment

President moved to adjourn meeting at 7:00pm.

Jeff seconded.

No discussion.

A vote was taken with all in favor. Motion carried. Meeting adjourned.