

**NOTICE AND AGENDA OF SPECIAL PUBLIC MEETING AND EXECUTIVE SESSION  
OF THE GOVERNING BOARD  
OF FLAGSTAFF JUNIOR ACADEMY & CHILDREN'S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children's House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*). The Governing Board of the Flagstaff Junior Academy & Children's House may, by motion, recess into executive session to receive legal advice from the Board's attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Hazel Willis at 774.6007 ext. 11 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Hazel Willis at 774.6007 ext. 11.

Tuesday, February 21st, 2012 at 4:30 PM at FJA Middle School  
2301 N. 4<sup>th</sup> Street Flagstaff, AZ 86004

**AGENDA**

**I. Call To Order**

Acting President will call meeting to order

**II. Roll Call of Members**

Acting President taking roll

**III. Presentations/Information/Reports**

**President's Report** – Eric Sean Sullivan will provide information to the Board regarding matters pertaining to the FJA Board.

**Director's Report** - The Executive Director will provide information to the Board.

**Business Manager's Report** – Hazel Willis will give an update regarding any FJA financial matters.

**IV. Old Business**

Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.

**4.1 Discuss with possible action school development and facilities.**

**\*4.2 Discuss with possible action Areas of Mutual Concerns and Expectations Action Plan, Per A.R.S. 38-431.03 [A][1] Personnel, [A] [3] Legal**

**V. New Business** (Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

**5.1 Discuss with possible action acceptance of Sonja Burkhalter resignation from Board of Directors**

**5.2 Discuss with possible action acceptance of Kim Kalas's resignation from the Board of Directors.**

**5.3 Discuss with possible action board officer elections.**

**5.4 Discuss with possible action letter titled "An Open Letter to Members of the Board"**

**\*5.5 Discuss with possible action regarding role of the Board, role of the ED, and relationships between Board and ED, Per A.R.S. 38-431.03 [A][1] Personnel, [A] [3] Legal**

\*5.6 Discuss with possible action regarding role of legal counsel, Per A.R.S. 38-431.03 [A][1] Personnel, [A] [3] Legal

\*5.7. Discuss with possible action recent actions by Hazel Willis concerning board agenda, email to school attorney and dissemination of Board Mail, Per A.R.S. 38-431.03 [A][1] Personnel, [A] [3] Legal

\*5.8 Discuss with possible action recent actions by Dulcie Ambrose concerning following Board chain of command, dissemination of Board Mail and behavior in board meeting on 01/31/12, Per A.R.S. 38-431.03 [A][1] Personnel, [A] [3] Legal

\*5.9 Discuss with possible action email received on Jan 13<sup>th</sup> 2012, Per A.R.S. 38-431.03 [A][1] Personnel, [A] [3] Legal

\*5.10 Discuss with possible action complaint from Kim Kalas dated 01/18/2012 and 02/08/2012. , Per A.R.S. 38-431.03 [A][1] Personnel, [A] [3] Legal

\*5.11 Discuss with possible action Board of Directors training

5.12 Discuss with possible action evaluation process of the Executive Director.

5.13 Discuss with possible action new policy Agenda Preparation and Dissemination.

5.14 Discuss with possible action new policy Board of Directors Mail.

5.15 Discuss with possible action new policy Call to the Public.

5.16 Discuss with possible action recruitment of board members, following board approved policy.

\*5.17 Discuss with possible action adding additional hours and responsibilities to the school counselor position, Per A.R.S. 38- 431.03 [A][1] Personnel.

**VI. Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

**VII. Adjournment**

Acting President adjourns meeting.